

(1/2012)

VILLAGE OF HILLBURN  
COUNTY OF ROCKLAND  
STATE OF NEW YORK

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: RECORDS ACCESS OFFICER:

I would like a copy of the record(s): \_\_\_\_\_ I would like to review the record(s): \_\_\_\_\_ Please see attached letter: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Copies can be provided at a cost of 25¢ per page. Tapes, CDs, DVDs, maps and certain other records are available for the actual cost of reproducing such records.

\_\_\_\_\_  
Applicant Name Signature  
\_\_\_\_\_  
\_\_\_\_\_  
Phone Number Email Address  
\_\_\_\_\_  
Mailing Address Date  
\_\_\_\_\_

FOR AGENCY USE ONLY

Your request to inspect the above has been:

APPROVED  Please Appear: Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Photocopies Made: \_\_\_\_\_ Charge: \_\_\_\_\_ Payment Received: \_\_\_\_\_

ACCESS DENIED for the reason(s) checked below:

- Confidential Disclosure
- Part of Investigatory Files
- Unwarranted Invasion of Personal Privacy
- Record of which this agency is legal custodian cannot be found
- Record is not maintained by this agency
- Exempted by Statute other than the Freedom of Information Act
- Other \_\_\_\_\_

\_\_\_\_\_  
Signature of Clerk Title Date  
\_\_\_\_\_

I have reviewed and/or received the requested copies \_\_\_\_\_  
Signature of Applicant Date