

VILLAGE OF HILLBURN
Annual Organizational Meeting
Monday, April 5, 2021
7:00PM

MINUTES OF THE ANNUAL ORGANIZATION MEETING held on Monday, April 5, 2021, in the Community Room, 37 5th Street, Hillburn, NY, commencing at 7:00PM.

PRESENT: Joseph P. Tursi Mayor
Bernadette A. Tarantino, Trustee

ABSENT: Bonnie O’Blenis, Trustee
(Illness)

RECORDER OF MINUTES: Robin Miele, Clerk-Treasurer

Meeting was called to order by the Honorable Mayor Joseph P. Tursi.

Mayor Tursi recognized the presence of Assemblyman Mike Lawler and Town of Ramapo Police Chief Brad Weidel.

Ramapo Police Chief Brad Weidel led in the Pledge of Allegiance.

The Invocation was offered by Pastor Paul DeLalla of Lighthouse Worship Center.

3/16/2021 Village Election – Mayor Tursi read the Statement of Canvass, as prepared and signed by the Election Inspectors. **Accepted and Approved by the Village Board.**

Ayes: Joseph Tursi, Mayor
Bernadette Tarantino, Trustee
Noes: None
Absent: Bonnie O’Blenis, Trustee

The Oath of Office was administered by Village Justice Jerome Jefferson to re-elected Mayor Joseph P. Tursi and Trustee Bernadette Tarantino for the two year term commencing April 5 2021 and ending on April 4, 2022 .

Mayoral Appointments and Designations (Official Year 2021-202)

DEPUTY MAYOR.....	<u>Bernadette A. Tarantino</u>
ASSOCIATE VILLAGE JUSTICE.....	<u>Ernest Buonocore</u>
VILLAGE CLERK and TREASURER.....	<u>Robin G. Miele</u>
ASST VILLAGE CLERK and TREASURER.....	<u>Mary M. Boone</u>
DEPUTY CLERK.....	<u>Yvonne Van Dunk</u>
DEPUTY TREASURER.....	<u>Parquiris DeLeon-Van Dunk</u>
VILLAGE ATTORNEY.....	<u>Terry Rice</u>
VILLAGE PROSECUTOR.....	<u>Eric Holzer</u>
VILLAGE ENGINEER.....	<u>Brooker Engineering, PLLC</u>
VILLAGE AUDITOR.....	<u>Berard & Associates CPAs P.C.</u>
PLANNING CONSULTANT.....	<u>Nelson, Pope & Voorhees</u>
CO-STREET COMMISSIONERS.....	<u>Bonnie O’Blenis & Bernadette A. Tarrantino</u>
WATER COMMISSIONER.....	<u>Joseph P. Tursi</u>
POLICE COMMISSIONER.....	<u>Joseph P. Tursi</u>
CO-RECREATION COMMISSIONERS(Youth & Seniors)...	<u>Bonnie O’Blenis & Bernadette A. Tarrantino</u>
YOUTH RECREATION ACTIVITIES COORDINATOR.....	
ASST. RECREATION ACTIVITIES COORDINATOR.....	
DEPARTMENT OF PUBLIC WORKS SUPERVISOR.....	<u>Thomas M. Conklin</u>
ASST. DEPT. OF PUBLIC WORKS SUPERVISOR.....	<u>Shane S. Starr</u>
BUILDING and FIRE INSPECTOR.....	<u>Adam L. Gordon</u>
ASSISTANT BUILDING INSPECTOR.....	<u>Lawrence McMannis</u>
PLANNING BD. CLERK, COURT CLERK.....	<u>Yvonne Van Dunk</u>
DEPUTY COURT CLERK.....	<u>Parquiris DeLeon-Van Dunk</u>
ZONING BOARD OF APPEALS CLERK.....	<u>Robin G. Miele</u>
MASTER PLAN UPDATE CLERK.....	<u>Parquiris DeLeon-Van Dunk</u>
CLERK-TYPIST.....	<u>Robin G. Miele</u>
WATER DEPT. CLERKS.....	<u>Robin G. Miele</u>
	<u>Yvonne Van Dunk</u>
FIRE ALARM INTALLATION/MONITORING.....	<u>Electro-Lock, Suffern, NY</u>

The following RESOLUTION was offered by Trustee Tarantino and seconded by Mayor Tursi who moved its adoption:

WHEREAS, the Mayoral appointments and designations have been made for the 2021-2022 official year,

BE IT RESOLVED that the appointments and designations are hereby approved by the Hillburn Village Board; and

BE IT FURTHER RESOLVED that the salaries and wages for the appointees shall be as set forth in the 2021-2022 budget.

Ayes: Joseph Tursi, Mayor
Bernadette Tarantino, Trustee
Noes: None
Absent: Bonnie O’Blenis, Trustee

The Oath of Office was administered by Village Justice Jerome Jefferson to Ernest Buonocore to serve as Associate Justice for the official 2021-2022 year.

Retention of Services

IT WAS RESOLVED by the Village Board to retain the following contractual services for the 2021-2022 official year:

Village Attorney - Terry Rice
 Village Engineer - Brooker Engineering, PLLC (3/12/2021 Proposal)
 Village Auditor - Berard & Associates CPAs, P.C. (5 Year Agreement dated 2/13/18)

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Noes: None
 Absent: Bonnie O'Brien, Trustee

Appointment of Zoning Board of Appeals Members:

IT WAS RESOLVED by the Village Board to approve Mayor Tursi's appointment of Laurens Winter to the Zoning Board of Appeals for the unexpired five year term ending April 2023.

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Noes: None
 Absent: Bonnie O'Brien, Trustee

IT WAS RESOLVED by the Village Board to approve Mayor Tursi's appointment of Patricia Osterhoudt to the Zoning Board of Appeals for the five year term ending April 2026.

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Noes: None
 Absent: Bonnie O'Brien, Trustee

Appointment of Planning Board Member

IT WAS RESOLVED by the Village Board to approve Mayor Tursi's re-appointment of Glenn Kivitisky to the Planning Board for the 5-Year Term April 2026.

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Noes: None
 Absent: Bonnie O'Brien, Trustee

Schedule of Regular Meetings and the Scheduling Procedure of Special Meetings

The following RESOLUTION was offered by Trustee Tarantino and seconded by Mayor Tursi who moved its adoption:

WHEREAS, the Regular Meetings of the Village Board of Trustees are held twice a month,

BE IT RESOLVED, that the Regular Meetings of the Board of Trustees be held on the 2nd & 4th Tuesdays of each month;

AND WHEREBY, it is the desire of the Mayor and the members of the Village Board of Trustees of the Village of Hillburn that Special Meetings of the Village Board shall be held when deemed necessary; and

WHEREAS, such Special Meetings should be held when deemed necessary by either the Mayor or either one of the Trustees;

NOW, THEREFORE, BE IT RESOLVED that a Special Meeting can be called by any member of the Village Board on a 24 hour notice by notifying the Village Clerk who shall notify the other members of the Board as to the time and place of the Special Meeting and to fully comply with the Open Meetings Law that requires notifying the public and the news media.

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Noes: None
 Absent: Bonnie O'Brien, Trustee

Designation of Village Depositories

IT WAS RESOLVED by the Village Board to designate the following banks as the Village Depositories:

-J.P. Morgan Chase
-Manufacturers and Traders Trust Company (M & T Bank)
-CLASS (MBIA – Municipal Investors Service Corporation)
-Sterling National Bank

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Noes: None
 Absent: Bonnie O'Brien, Trustee

Designation of Village Newspaper and Other Media

IT WAS RESOLVED by the Village Board to designate **The Journal News** as the Village Newspaper, and FURTHER, other newspapers may be designated to carry the Village's legal notices, in addition to the Village website.

Ayes: Joseph Tursi, Mayor
Bernadette Tarantino, Trustee
Noes: None
Absent: Bonnie O'Blenis, Trustee

Procurement Policy Review (Updated Policy Adopted 9/21/2020)

A MOTION was made by Trustee Tarantino and seconded by Mayor Tursi to adopt the Procurement Policy, as amended to include the requirement of a Purchase Order for all purchases.

Ayes: Joseph Tursi, Mayor
Bernadette Tarantino, Trustee
Noes: None
Absent: Bonnie O'Blenis, Trustee

Insurance**Insurance Renewal Proposals from Selective Insurance: (Present Policy Expires 4/15/2021) –**

A MOTION was made by Trustee Tarantino and seconded by Mayor Tursi to accept the following renewal proposals from Selective Insurance:

Package Policy:	\$38,217.96
Public Officials Policy:	<u>2,963.00</u>
Total:	\$41,180.96

Ayes: Joseph Tursi, Mayor
Bernadette Tarantino, Trustee
Noes: None
Absent: Bonnie O'Blenis, Trustee

Selective Insurance – Balance Amount Due – Package Policy Ending 4/15/2021: \$218.00 Approved by the Village Board.

Ayes: Joseph Tursi, Mayor
Bernadette Tarantino, Trustee
Noes: None
Absent: Bonnie O'Blenis, Trustee

Mayoral Address was delivered by the Honorable Mayor Joseph P. Tursi (copy attached)

-2021-2022 Tentative Budget – A Public Hearing is scheduled to be held on Tuesday, 4/13/2021 at 7:30PM.

Assemblyman Mike Lawler congratulated Mayor Tursi and Trustee Tarantino on their recent re-election and stated he looks forward to continuing their partnership at the state and local level.

Ramapo Police Chief Brad Weidel congratulated Mayor Tursi and Trustee Tarantino on their recent re-election and stated he looks forward to continuing their good working relationship. Traffic issues are being addressed. He stated that police concerns brought to the Village Board will be relayed directly to his office.

The Benediction was offered by Pastor Irene DeLalla of Lighthouse Worship Center.

Mayor Tursi thanked everyone for coming.

Meeting was adjourned at 7:30PM. **Approved by Village Board.**

Ayes: Joseph Tursi, Mayor
Bernadette Tarantino, Trustee
Noes: None
Absent: Bonnie O'Blenis, Trustee