

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, July 13, 2021 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, July 13, 2021, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, via GoToMeeting.com and Facebook Live, commencing at 7:00PM.

PRESENT:

Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
Bonnie O’Blenis, Trustee
Terry Rice, Attorney (left early)
Eve Mancuso, Village Engineer

ABSENT:

Thomas Conklin, DPW Superintendent

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. Village Attorney Rice led in the Salute to the Flag.

Minutes of the 5/25/2021 - Approved by Village Board.

Ayes: Mayor Tursi & Trustees Tarantino
Noes: None
Abstention: Trustee O’Blenis (absent from meeting)

Minutes of the 6/22/2021 - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Street & Water Commissioners’ Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Police Commissioner’s Report –

Trustee O’Blenis stated that more police visibility is needed on the west side of the Village.
-Trustee Tarantino commented on the poor response time by the Police to her recent 911 call.
-Parking on Sidewalks – The Village Office contacted the Ramapo Police on 6/26/2021, regarding a report by a resident that a car was parked on the sidewalk. The Officer ticketed the car and stated he will advise other Police Officers to ticket vehicles parking on sidewalks.
-Attorney Rice stated that, since vehicles can be ticketed under the V&T Law, there is no need for a Village local law.

Village Water System

-SUEZ Water New York – Current Water Bill: \$13,015.10 + \$30,895.04 Carryover Balance (COW) -
A MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino authorizing payment to SUEZ Water in the amount of \$13,015.10 (current billing); and
FURTHER, the remaining balance of \$30,895.04 will be paid after the next billing cycling (p/e 7/31/2021).
Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

-RC Health Department – Sampling of Water Supply - 2nd Half of 2021: \$2,150.00 Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

-Leak Detection on West Side of Rte 17 – Further investigation to determine location of leak will be made.

DPW Report - DPW Supt. Conklin

Purchase of Fuel

-Village of Suffern – Invoice #F20210531H (March, April & May 2021): \$1,007.86. **Approved by Village Board.**
Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

-WEX Fuel Card – Application has been filed.

Veterans Memorial Park Pond

-Princeton Hydro – Invoice #42114 – 1st Treatment to Pond on 6/17/21: \$835.00. **Approved by Village Board.**
Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

-RE: 2021 Mosquito Control – RC Health Department did treatment at the pond on 7/12/2021 (as per contract).
-Campbell Fire Systems, Inc. – 7/1/2021 Service Report: Youth Center – Report was supplied to DPW Supt. Conklin for follow up.

-Tropical Storm Isaias 2020 – Public Assistance - NYS Dept. of Homeland Security & Emer. Services (DHSES) –
Paperwork for reimbursement of Clerical Work (Category Z Project for Management Cost) is being processed.

H.F.D. Report – Chief Shane Starr reported:

Accessories for UTV

-Emergency Lights - Quote: East Coast Emergency Lighting, Inc.: \$1,771.08. **Approved by Village Board**
Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

-6 Helmets – Amazon: \$449.94 (\$74.99 each). **Approved by Village Board**
Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Equipment for CFR

K12 Saw – Pomona Power Equipment - Estimate #12265: \$1,218.94. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

HFD Physicals – Email received from Mahwah Medical – RE: Notice that pulmonary function tests will resume at their location, subject to proof of vaccination and negative test results.

RBC Wealth Management – Account Statement – June 2021.

Campbell Fire Equipment – 7/1/2021 Report – Firehouse Kitchen – Report was supplied to HFD Chief Starr.

7:15PM

A MOTION was made by Trustee Tarantino and seconded by Trustee O’Blenis to suspend the regular meeting in order to hold the duly scheduled Public Hearing.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Public Hearing – Introductory Local Law No. 4 of 2021 - A local law amending Chapter 205 of the Code of the Village of Hillburn adding thereto a new section, Section 205-10A, regarding pick-up of garbage, refuse and recyclable materials in the Village of Hillburn.

-The duly published and posted Notice of Public Hearing was read aloud by Mayor Tursi.

-Attorney Rice summarized the purpose of the local law that would authorize the DPW Supt. to enforce regulations regarding placement of garbage, refuse and recyclable materials at curbside, and impose penalties for violations including suspension or discontinuance of service.

Hearing was opened for public comments. There were none.

A MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino to close the Public Hearing.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

A MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino to reopen the regular Board meeting.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

The following **RESOLUTION** was offered by Trustee Tarantino and seconded by Trustee O’Blenis who moved its adoption:

WHEREAS, proposed Local Law No. 4 of 2021, a local law amending Chapter 205 of the Code of the Village of Hillburn adding thereto a new Section, Section 205-10A regarding pick-up of garbage, refuse and recyclable materials in the Village of Hillburn, was introduced at the Village Board’s regular meeting held on June 22, 2021;

WHEREAS, a duly noticed public hearing was held on July 13, 2021 at 7:15PM;

NOW THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby adopts Introductory Local Law No. 4 of 2021 as Local Law No. 4 of 2021. Said Local Law will take effect immediately upon filing with the Secretary of State.

Ayes: Joseph Tursi, Mayor

Bernadette Tarantino, Trustee

Bonnie O’Blenis, Trustee

Noes: None

Abstentions: None

RESOLUTION was unanimously adopted.

Village Attorney’s Report – Attorney Rice reported

Proposed Revisions to the Zoning Local Law – Attorney Rice submitted Introductory Local Law No. 5, 2021 implementing the proposed changes to the Zoning Local Law as suggested by Bonnie Fransen. The proposed updates are to be reviewed by the Hillburn Planning Board and sent to the RC Planning Dept. for GML Review.

A MOTION was made by Trustee Tarantino and seconded by Trustee O’Blenis to acknowledge receipt of the proposed changes to the Hillburn Zoning Local Law; and

FURTHER, a Public Hearing regarding Introductory Local Law be scheduled for Tuesday, September 14, 2021 at 7:15PM, with notices provided to all required abutting municipalities and agencies.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Filming – Mayor Tursi reported that FBI Most Wanted – Season 3 is interested in filming on private property located in the Village of Hillburn from July 26 – July 31, 2021. The Ramapo Police Department has been notified. The filming representative was provided with a written request for a Certificate of Insurance naming the Village as additionally insured, along with an invoice for a donation to the Village in the amount of \$2,000.00.

-A discussion was held on adopting regulations for filming, including insurance, police coverage and fees. Attorney Rice will determine if this will require a local law.

User Fees – Matter being reviewed.

Hillburn vs. Noved/Nicholas Cianciaruso, et. al – 12/1/20 Decision and Order signed by Judge Eisenpress

-As reported on 6/22/2021, due to nonpayment by the County, Mr. Getchell has still not provided a narrative regarding the remediation plan for the site. Attorney Rice questioned if he could supply the report to Engineer Mancuso for preparation of a synopsis to be included in his application to the Judge for an order to remediate the site.

-Engineer Mancuso stated that she would reach out to Mr. Getchell.

Attorney Rice was excused from the meeting.

SAM Capital Funding Grant Applications

-SAM Grant - Sponsored by Assemblyman Lawler's Office – Revised Funding Application: Pre-Fab Building and Back Hoe – Submitted – No further information received.

-SAM Grant – Sponsored by Senator Elijah Reichlin-Melnick's Office – Proposed Project Application: Veterans Memorial Park Pond Restoration – A letter request for funding was filed on 6/30/2021.

-Senator Reichlin-Melnick was present at the 7/10/2021 Dedication Ceremony and was able to see the condition of Veterans Memorial Park Pond firsthand.

Village Engineer's Report – Engineer Mancuso reported:

2021 Repavement Project – Proposed Areas: 5th St (from Mountain Ave. to Hickory Ave.), Hickory Avenue (from 5th St. to 6th St.), 6th St. (from Hickory Ave. to Rockland Ave.)

-Engineer Mancuso reached out to Tilcon New York and Cavaliere Industries – Tentative Schedule: September 2021.

Update of Village Website – Mayor Tursi is in discussion with Protected Harbor regarding updating the Village's website.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)

-A Financial Report at 6/30/2021 was supplied.

2021 Assessment Roll – Correspondence from NYS Dept. of Taxation and Finance

-6/24/2021 Notice of Final State Equalization Rate: 15.49. (supplied to Village Board and Village Assessor)

-7/6/2021 Notice of 2021 Final Special Franchise Full Values – No change from tentative values. (supplied to Village Board and Village Assessor)

Personnel Manual – Manual is to be updated to include COVID-19 protocol.

Insurance

Selective Insurance

-Endorsement/Premium for HFD Equipment (2021 Wolverine Trailer): \$36.00. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O'Blenis

Noes: None

-Email notice from Village's Insurance Agent that a Check, in the amount of \$858.93 is being mailed – RE: Retrospective Dividend in the Governmental Entities Program

-NYSIF - Paid Family Leave (PFL) –Village Board to review policy with insurance agent.

-NYS Dept. of Civil Service – June 2021 NYSHIP Online Web Navigation Flyers (copies supplied to employees).

Various Capital Improvements (In accordance with 9/1/16 BAN)

-A Financial Report at 6/30/2021 was supplied.

2016 Master Plan Committee – Comprehensive Plan & Related Zoning – Adopted 1/14/2020

Discussed under Village Attorney's report.

General Code Publishers

-Proposal/Estimate for Updating Village Code Book - Between \$6,985.00 and \$7,630.00. (Tabled at 8/18/20 meeting until proposed revisions are made to Zoning Code). Tabled

-Proposal for Laser fiche – Tabled.

Zoning Board of Appeals – Continuation of the Public Hearing regarding Jay Kim application was held on 7/12/2021, and will be continued on 9/13/2021.

-New ZBA Member, Patricia Osterhoudt, stated she is enjoying being on the ZBA and is learning a lot.

Planning Board – Next Meeting: 8/18/2021.

The Village Clerk reported that Certificates of Completion from the Rockland Municipal Planning Federation were issued to ZBA Chairman David McNally and Planning Board Clerk Yvonne Van Dunk.

Building/Fire Inspector's Report – Building/Fire Inspector Gordon not present.

-Notification was supplied by Inspector Gordon that he will be away from 7/14/2021-7/17/2021.

-The Village Board acknowledged receipt of copies of various correspondence from the Building/Fire Inspector and Asst. Building Inspector.

Senior Citizens – Meeting was held on 7/12/2021 at 4:00PM.

Escrow – The Status of Escrow Accounts Report @ 6/30/2021 was supplied.

-Escrow Established by Jacqueline Quereau – Special Permit Application – 6/30/2021 recommendation from the Hillburn Planning Board to refund the escrow account balance, in the amount of \$500.00. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O'Blenis

Noes: None

Hillburn Sewer Committee (Hillburn Village Board)

-6/22/2021 Correspondence from RC Sewer District No. 1 – RE: Intermunicipal Cooperation Agreement Payment.

Special Dedication Event – July 10, 2021 – 11:00AM –

The event was well attended, and a great success. Ratification of the two 7/10/21 Proclamations: (Original Proclamations presented to the respective families)

A MOTION was made by Trustee Tarantino and seconded by Trustee O’Blenis to ratify the following two Proclamations that were decreed at the July 10, 2021 Dedication

Proclamation – Mayor Brian L. Miele Way

WHEREAS, Brian L. Miele diligently and respectfully served as a Village Trustee from 1975 to 1977; and

WHEREAS, in 1977, Brian L. Miele was elected as Mayor of the Village of Hillburn; and at that time, one of the youngest Mayors in New York State; and

WHEREAS, Brian L. Miele served as Mayor for a total of 13 full two-year terms plus 8 months with loyalty and dedication; and

WHEREAS, the Village of Hillburn, under the leadership of Mayor Miele, grew as a Village with many, many accomplishments.

NOW, THEREFORE, BE IT PROCLAIMED by the Village of Hillburn that 4th Street be memorialized as “Mayor Brian L. Miele Way” and a sign be erected on 4th Street near the NYS Thruway Bridge that was saved when Mayor Miele “roared like a lion” in order for the bridge to remain.

Proclamation signed this 10th day of July 2021

Joseph P. Tursi, Mayor
Village of Hillburn

Proclamation - Mayor James R. Brown Gazebo

WHEREAS, James R. Brown diligently and respectfully served in many Village capacities, including Planning Board Member, Recreation Commissioner and Street & Water Commissioner; and

WHEREAS, James R. Brown served as Village Trustee for a total of five full 2-year terms plus 12 months working with the Village Boards for the betterment of the community, while always recognizing the need for a good working Village Board relationship; and

WHEREAS, James R. Brown was elected and served as Mayor from 2001 to 2003; and

WHEREAS, James R. Brown continued his faithfulness to the Village.

NOW, THEREFORE, BE IT PROCLAIMED by the Village of Hillburn that the gazebo in Veterans Memorial Park be named the “Mayor James R. Brown Gazebo”.

Proclamation signed this 10th day of July 2021

Joseph P. Tursi, Mayor
Village of Hillburn

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Memorial Tree to be Planted at Youth Center –

Chevron Torres had dropped off the plaque today. Invoice from Anco Enterprises: \$20.00. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

-Ms. Torres submitted a sample program.

-Mayor Tursi reported he had spoken with Kristian Matthews of Stoneworks who confirmed that a stone will be provided.

Public Comments –

Patricia Osterhoudt (157 Sixth St) – reported that a tree, located on 6th St. next door to her home, is dropping branches and should be removed.

-Asst. DPW Supt. Shane Starr stated that the tree is located on private property. Property owner will be determined.

-Trustee Tarantino stated that she had scheduled a First Aid/AED Class for Village Officials to be held on 7/19 and 7/21/2021 from 4:30PM – 6:30PM in the Hillburn Community Room. **Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Trustee O’Blenis requested the NYS DOT be contacted to cut back the brush along Route 17.

Requests for Use of Youth Center

-Tanya Cirincione - Ladies Aux. – 10/9/2021 /12:00-10:00PM – Halloween Egg Hunt Fundraiser **Approved by Board**

-Patricia Osterhoudt for RCADD (Rockland Council on Alcoholism and Other Drug Dependence, Inc.) – Monday thru Thursday, 7/13/2021– 8/19/2021 – 9:00AM to 3:00PM – Purpose: RCADD Y.E.S. Program – **Approved by Board subject to receipt of Certificate of Insurance approved by the Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email.

-6/24/2021 Email Complaint from Resident – RE: Unleashed dogs in Village. Resident stated the Ramapo Police were contacted and an Officer was sent.

-ReadyRefresh – Notice of rate increase of \$0.99 per water bottle, effective 7/29/2021.

-Village of Suffern – Proposed Local Laws for review and comment, if any.

-NYS DEC ECO Heather Carl – Update of investigation of dumping complaint in the Village of Hillburn, near the NJ border – Determination: trash appears to be historic from the 1900s. Recommends the Village post “No Trespassing Signs” to deter ATV traffic.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino to adjourn the meeting at 8:15PM.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

REMINDER: Schedule of Upcoming Village Board Meeting: **August 17, 2021 – 7:00PM**