

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, June 8, 2021 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, June 8, 2021, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, via GoToMeeting.com and Facebook Live, commencing at 7:00PM.

PRESENT: (In Person)

Bernadette Tarantino, Deputy Mayor
Bonnie O’Blenis, Trustee
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

PRESENT: (Online)

Terry Rice, Village Attorney

ABSENT

Joseph P. Tursi
(Prior Commitment)

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Deputy Mayor Bernadette Tarantino called meeting to order. Deputy Treasurer Parquiris DeLeon led in the Salute to the Flag.

Minutes of the 5/25/2021 Board Meeting – Tabled (Trustee O’Blenis absent from meeting)

Street & Water Commissioners’ Reports – Approved by Village Board.

Ayes: Deputy Mayor Tarantino & Trustee O’Blenis
Noes: None

Police Commissioner’s Report – No report.

Village Water System

-SUEZ Water New York – Current Water Bill: \$12,331.74 + \$30,895.04 Carryover Balance (COW) -

A MOTION was made by Trustee O’Blenis and seconded by Deputy Mayor Tarantino authorizing payment to SUEZ Water in the amount of \$12,331.74 (current billing); and

FURTHER, the remaining balance of \$30,895.04 will be paid after the Village’s next billing cycling (p/e 7/31/2021).

Ayes: Deputy Mayor Tarantino & Trustee O’Blenis
Noes: None

-SUEZ Water New York supplied the Annual Drinking Water Quality Report for 2020 (placed on Village website and copies available at Village Office)

-SUEZ Water Meter – National Meter did not perform the testing/replacement of SUEZ’s water meter on 4/30/2021, as scheduled.

-Leak Detection on West Side of Route 17 – DPW Supt. Conklin stated Northeast Leak Detection is scheduled for the week of 6/21/2021.

DPW Report - DPW Supt. Conklin

-Community Room – Air Conditioner is not working. Design Air has been scheduled to make a service call on 6/9/2021.

-Quotes from John To Go – Four quotes were received for the following events: **Approved by Village Board**

Memorial/Dedication:	July 10 th	- Quote: \$180.00
Concerts:	June 18 th	- Quote: \$180.00
	July 31 st	- Quote: \$180.00
	August 28 th	- Quote: \$180.00

Ayes: Deputy Mayor Tarantino & Trustee O’Blenis
Noes: None

Veterans Memorial Park Pond

-RE: Pump – Supt. Conklin reported the pump might need to be replaced. Quotes for a new pump are being obtained.

-Princeton Hydro – 1st treatment of pond has been re-scheduled to Thursday, 6/10th or Friday, 6/11th.

Potholes on Old Route 17 – NYS DOT has been contacted and advised that repair of the potholes is on the schedule.

East Hillburn Park – Playset - Supt. Conklin reported he and Mayor Tursi had inspected the playset and determined that parts should be replaced. A Quote is being obtained.

Fibar (5th St. Playground & East Hillburn Playground Areas – Supt. Conklin is awaiting a response from American Fibar.

DPW - Seasonal Laborer – Daniel Strysko started on 6/1/2021.

Bulk Trash Violations – Supt. Conklin reported that property owners are not obeying the notices issued directing them to remove bulk trash placed at curbside in violation of the pick-up schedule, and suggested the notice be updated to include a fine/penalty.

-Attorney Rice requested detailed information regarding the fine amount and/or penalty be supplied to him and he will draft an amendment to the Village Code (whatever remedy that would work is to be used).

Surplus Vehicles – Auctioned by Absolute Auctions & Realty, Inc. - The 2004 Ford F-Series and the 1991 Elgin Street Sweeper were transferred to the accepted bidders. Copies of the transfer were forwarded to Absolute Auctions & Realty Inc., for payment to the Village of Hillburn.

Tropical Storm Isaias 2020 – Public Assistance - NYS Dept. of Homeland Security & Emer. Services (DHSES) – The Village Clerk-Treasurer reported that reimbursement payments were received as follows:

RE: Force Account Labor and Force Account Equipment (DPW Labor & Equipment – Removal of Debris)

Amount Applied for (Costs incurred by Village):	\$9,496.95
NYS Dept. of Taxation & Finance – (Represents 75% of Cost)	<u>\$7,122.71</u> Check #08180036 Rec'd 6/1/2021
Village's Share: (Represents 25% of Cost)	\$2,374.24
New York State agreed to pay 50% of Village's Share	<u>1,187.12</u> Check #08183646 Rec'd 6/7/2021
Balance of Village's Share:	<u>\$1,187.12</u>

RE: Category Z Project for Management Cost - Clerical Work

Grant Application is in process.

H.F.D. Report – Chief Shane Starr not present:

Comp Alliance – Police and Fire Safety Bulletin (email forwarded to Chief Starr)

-RBC Wealth Management – Account Statement (May 2021).

SAM Capital Funding Grant Application – Revised Funding Application: Pre-Fab Building and Back Hoe – Submitted.

Village Engineer's Report – Engineer Mancuso reported:

2021 Repavement Project – Proposed Areas: 5th St (from Mountain Ave. to Hickory Ave.), Hickory Avenue (from 5th St. to 6th St.), 6th St. (from Hickory Ave. to Rockland Ave.)

-Engineer Mancuso distributed a letter dated 6/8/2021, including the following quotes, and confirmed that the quotes are for the same scope of work:

Tilcon New York (Paving Only)	\$41,048.45	
	1,690.20 (+ Escalator Clause as of 6/8/21: \$3.96/ton x 427 tons)	
Cavaliere Industries (Milling)	<u>\$11,988.85</u>	
	<u>\$54,727.50</u>	Total Milling & Paving
All County Paving (Milling & Paving)	<u>\$80,400.00</u>	Total Milling & Paving

2021 MS-4 Annual Report (March 2020 – March 2021) – The Village Board was in receipt of an electronic copy of the respective report, as supplied by Village Engineer Mancuso. (hard copy to be provided)

A MOTION was made by Trustee O'Blenis and seconded by Deputy Mayor Tarantino to accept the MS4 Annual Report for period ending 3/9/21, as prepared and filed by Eve Mancuso, P.E. of Brooker Engineering. Report will be posted on the Village of Hillburn website for public review.

Ayes: Deputy Mayor Tarantino & Trustee O'Blenis

Noes: None

MS-4 Mapping Grant – Round 15 – Grant Funds: \$7,500 / Village's Match: \$3,379 - Engineer Mancuso reported that a training meeting will be held on 6/15/2021.

Village Attorney's Report – Attorney Rice stated he had no report

2016 Master Plan Committee – Comprehensive Plan & Related Zoning – Adopted 1/14/2020

Proposed Revisions to Zoning Local Law – Attorney Rice reported he had supplied the proposed updates prepared by Bonnie Franson of Nelson Pope & Voorhis) via email. (The Village Clerk did not receive the updates – Attorney Rice will resend).

-Attorney Rice recommended that a workshop be held at 6:30PM on 6/22/21, prior to the Board Meeting, to discuss the proposed updates.

User Fees – Attorney Rice recommended that this matter also be discussed prior to the 6/22/21 Board Meeting.

2021 Assessment Roll - Two petitions filed on 4/29/2021: ACA Holding Corp. and TOKNY Realty Group, LLC.

Attorney Rice reported he is working with Village Assessor Scott Shedler. The Town of Ramapo is doing an appraisal of TOKNY Realty Group, LLC's property.

-NYS Dept. of Taxation and Finance – Notice of Tentative State Equalization Rate: 15.49. (supplied to Village Board and Village Assessor)

Personnel Manual – Manual is to be updated to include COVID-19 protocol.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)

-No change to Financial Report dated 5/25/2021.

Insurance

The State Insurance Fund – Renewal Policy (7/1/2021-7/1/2022) - NYS Disability Benefits and Paid Family Leave Insurance – The Village Board is reviewing the Paid Family Leave.

Various Capital Improvements (In accordance with 9/1/16 BAN)

-Financial Report dated 5/25/2021 was acknowledged.

General Code Publishers

-Proposal/Estimate for Updating Village Code Book - Between \$6,985.00 and \$7,630.00. (Tabled at 8/18/20 meeting until proposed revisions are made to Zoning Code). Tabled

-Proposal for Laser fiche – Tabled.

Zoning Board of Appeals – Next Meeting: 6/21/2021. Two Public Hearings are scheduled.

Planning Board – Next Meeting: 6/30/2021.

Building/Fire Inspector’s Report – Building/Fire Inspector Gordon not present.

-The Village Board acknowledged receipt of copies of various correspondence from the Building/Fire Inspector and Asst. Building Inspector.

Senior Citizens – Mayor Tursi attended the 6/7/2021, 4:00PM meeting and administered the Oath of Office to the newly appointed Treasurer of the Hillburn Senior Citizens, Eleanor DeGraw, for the unexpired two-year term ending 12/31/2021.

Escrow – No change to the Status of Escrow Accounts Report @ 5/25/21.

Hillburn Sewer Committee (Hillburn Village Board) - No report.

Special Dedication Event – July 10, 2021 – 11:00AM –

-Invitation letters were mailed on 6/2/2021. Flyers have been posted.

The next Planning Committee meeting is scheduled for Wednesday, 6/16/2021 at 4:00PM.

A MOTION was made by Trustee O’Blenis and seconded by Deputy Mayor Tarantino authorizing expenditures associated with the 7/10/2021 Dedication, such as refreshments, tents/chairs, decorations, etc. and FURTHER, itemized listing of expenditures will be provided.

Ayes: Deputy Mayor Tarantino & Trustee O’Blenis

Noes: None

Memorial Tree to be Planted at Youth Center –

Chevron Torres supplied Mayor Tursi with an additional quote for the plaque and an additional quote for the tree from Sloatsburg Nursery. Matter was tabled for discussion with Mayor Tursi.

-The Village Clerk reported that Mayor Tursi had contacted Kristian Matthews of Stoneworks who stated he could provide a granite stone for placement of the plaque.

Purchase of PA System –

A MOTION was made by Trustee O’Blenis and seconded by Deputy Mayor Tarantino to ratify the purchase of a PA System, 2 Speaker Stands and a 3 Year Protection Plan, at the total cost of \$839.09, and FURTHER, said purchase is to be funded out of the Verizon Grant Fund.

Ayes: Deputy Mayor Tarantino & Trustee O’Blenis

Noes: None

Public Comments – None

MuniciPay – Online Payment Program – The Village’s IT provider, Protected Harbor, is working with MuniciPay to set up the credit card reader.

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-Town of Wallkill – Email – RE: American Rescue Plan Act of 2021 – Fact Sheet and Infrastructure Funding Opportunities.

-RC Director of Strategic Communications – Emergency Rental Assistance Program.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Deputy Mayor Tarantino & Trustee O’Blenis

Noes: None

MOTION was made by Trustee O’Blenis and seconded by Deputy Mayor Tarantino to adjourn the meeting at 7:55PM.

Ayes: Deputy Mayor Tarantino & Trustee O’Blenis

Noes: None

REMINDER:

Schedule of Upcoming Village Board Meetings:

June 22, 2021 – 7:00PM

July 13, 2021 – 7:00PM

August 17, 2021 – 7:00PM